

**NATIONAL ARCHIVES AND RECORDS ADMINISTRATION
CHARTER
OF THE
STATE, LOCAL, TRIBAL, AND PRIVATE SECTOR
POLICY ADVISORY COMMITTEE**

1. Official Designation. The name of this advisory committee shall be the State, Local, Tribal, and Private Sector (SLTPS) Policy Advisory Committee (the Committee).

2. Authority. The Committee is established in accordance with Executive Order 13549 of August 18, 2010, and the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C. App., and was extended by Executive Order 13708 of September 30, 2015.

3. Objectives and Scope. The Committee shall serve as a forum to discuss policy issues related to the classified national security information program for SLTPS entities, in order to facilitate the resolution of issues in dispute and to otherwise recommend changes to policies and procedures that are designed to remove undue impediments to the sharing of information under the program.

4. Duties. The Committee will advise on all matters concerning the policies relating to access to and safeguarding of classified national security information by SLTPS entities, as specified in E.O. 13549 and its implementing directive.

5. Official to Whom the Committee Reports. The Committee will advise the Archivist of the United States and other executive branch officials in accordance with E.O. 13549.

6. Support. ISOO shall provide the Committee with administrative services, facilities, staff, and other support services necessary for the performance of its functions.

7. Estimated Annual Operating Costs and Staff Years. The estimated annual operating costs of the Committee are \$ 54,000. Staff support provided by ISOO is estimated to be 0.33 staff years.

8. Designated Federal Officer (DFO). The DFO is a full-time, salaried employee of NARA and will perform the duties set forth in Section 10(e) of the FACA, to include ensuring administrative and staff support to the Committee.

9. Estimated Number and Frequency of Meetings. The Committee shall meet at the request of the DFO, but at least twice during the calendar year.

10. Duration. The need for the Committee is continuing and is subject to the termination clause as noted in section 11 of this Charter.

11. Termination. The Committee will terminate on September 30, 2017, consistent with E.O. 13708, unless extended by the President.

12. Membership and Designation. Membership consists of representatives (Regular Government Employees) of those departments and agencies specified in Section 3(a) of E.O. 13549 and non-Federal Government representatives (Representative Members) of SLTPS entities as nominated by Committee members and approved by the Chairman.

13. Subcommittees. The Committee Chair may establish subcommittees as necessary to support the functions of the full committee. Any subcommittees shall report to the full committee.

15. Recordkeeping. The records of the Committee, shall be handled in accordance with General Records Schedule 6.2, or other approved agency records disposition schedule. These records shall be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. 552.

Approved:



DAVID S. FERRIERO
Archivist of the United States

15 Dec 2016

Date